

**ORDINANCE NO. 8  
SERIES 2014**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON,  
COLORADO, AMENDING CHAPTER 2.20, PURCHASING POLICY AND  
PROCEDURE, OF THE CITY OF GUNNISON MUNICIPAL CODE.**

**WHEREAS**, Article XI, Section 11.8, of the City of Gunnison Municipal Home Rule Charter provides that “The Council shall establish by ordinance the procedure for entering into contracts for purchases and contracts for construction of public works...”; and

**WHEREAS**, the City Manager and Director of Finance have recommended to the City Council certain revisions to Chapter 2.20, Purchasing Policy and Procedure, of the 2006 City of Gunnison Municipal Code, which revisions the City Council wishes to adopt;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON,  
COLORADO, ORDAINS THAT:**

Section 2.20.020E. of the 2006 City of Gunnison Municipal Code is hereby amended to read as follows:

**2.20.020 Goals and Objectives.**

E Purchase goods and services from local vendors, using local preference as stated in Section 2.020.170, when their goods and services are economically competitive and their quality is comparable to other goods and services.

Section 2.20.030B. of the 2006 City of Gunnison Municipal Code is hereby amended to read as follows:

**2.20.030 Responsibility**

B. City Council, the City Manager, designated Department Head or their designee, must approve and sign the following types of contracts, regardless of the dollar amount:

1. Multi-year contracts of any nature;
2. Challenge Grant and Continuing Challenge Grant Contracts;
3. Youth Challenge Grant contracts;
4. Contracts for Service;
5. Real estate purchase contracts;
6. Contracts relating to the sale of bulk utilities, other than normal retail transactions;
7. Purchase of goods or services over \$50,000.

Section 2.20.040A. of the 2006 City of Gunnison Municipal Code is hereby amended to read as follows:

**2.20.040 Ethical Relationships with Vendors and Suppliers.**

All City personnel are obligated to establish and maintain ethical relationships with all vendors or suppliers of City goods and services. Acceptance or solicitation of entertainment, loans, gifts, or special consideration from vendors or suppliers for personal benefit by City personnel is prohibited. (See Section 8.12 of the City of Gunnison Employee Handbook). The following are examples of unacceptable City employee relationships with vendors or suppliers. The list is not intended to be all-inclusive. City employees must also consider the appearance of fairness and propriety in their relationships with City vendors or suppliers.

- A. Seeking or accepting directly from any persons, partnerships, corporations, or other business entities or representatives which are doing or seeking to do business with the City of Gunnison, services, cash or loans, vacations or pleasure trips, or any gifts exceeding the value of \$50.00.

(The remainder of Section 2.20.040 has not been amended.)

Section 2.20.050E. of the 2006 City of Gunnison Municipal Code is hereby amended to read as follows:

**2.20.110 Formal Purchase Procedure.**

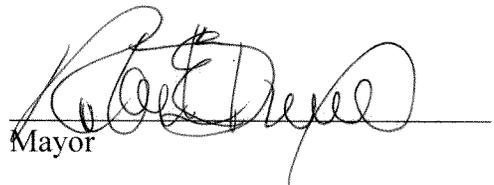
- E. The City may consider the qualifications and experience of the subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment) identified for any portion of the work. Operating costs, maintenance considerations, performance data and guarantees of time, materials and equipment may also be considered by the City.

Section 2.20.150B. and C. of the 2006 City of Gunnison Municipal Code is hereby amended to read as follows:

**2.20.150 Bids for Construction Contracts of \$50,000 and Over.**

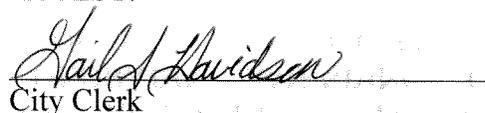
- B. All invitations to bid for construction contracts in any amount greater than \$100,000 shall include requirements for bid security. Bid security shall be a bond provided by a surety company authorized to do business in the State of Colorado. Bid security shall be in an amount that covers 100% of the estimated project cost;
- C. Following a sufficient period of time for review and inspection by City staff, all bids for a construction contract of \$50,000 and over shall be awarded by the City Council at a regular meeting or at a special meeting called for such approval, authorizing the Mayor, Mayor Pro Tem, City Manager or designated Department Head to sign said contract.

**INTRODUCED, READ, PASSED AND ORDERED PUBLISHED** this 26th day of August, 2014, on first reading, and introduced, read, passed and adopted on second and final reading this 9th day of September, 2014.

  
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Mayor

(SEAL)

ATTEST:

  
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City Clerk